

RESOLUTION NO. 2024-05

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT

A RESOLUTION ADOPTING A COMPENSATION SCHEDULE FOR FIRE DISTRICT ADMINISTRATIVE AND MANAGERIAL PERSONNEL; ESTABLISHING A HEALTH INSURANCE OPT OUT PLAN FOR DISTRICT ADMINISTRATIVE AND MANAGERIAL PERSONNEL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Pursuant to Ch. 99-478, §6(5), Laws of Florida and §191.006(5), Florida Statutes, the District Board of Fire Commissioners of the Ocean City-Wright Fire Control District has the authority to adopt resolutions that are necessary to conduct District business; and,

WHEREAS, the District Board of Fire Commissioners has determined that it is in the best interest of the Fire District to adopt a compensation schedule and a health insurance opt-out plan for administrative and managerial personnel of the District; and

WHEREAS, the District Board of Fire Commissioners adopted Resolution 2018-03 establishing such compensation schedule and now desires to make amendments to that compensation schedule through the adoption of this Resolution.

NOW, THEREFORE, be it resolved by the District Board of Fire Commissioners of the Ocean City-Wright Fire Control District as follows:

1. The starting pay by position for the following administrative and/or managerial personnel of the District shall be:

Starting Pay by Position

Deputy Fire Chief:	Weekly:	\$ 53.50-\$58.75
	Shift:	\$38.25-\$42.00
Assistant Chief:	Weekly:	\$48.00-53.00
	Shift:	\$34.00-37.75
Division Chief:	Weekly:	\$40.75-\$44.40
	Shift:	\$29.00-31.75
Battalion Chief:	Weekly:	\$52.85-56.25
	Shift:	\$37.72-41.00
Administration:	Office:	\$22.12 26.50
	Finance:	\$46.00-50.00
	Human	\$38.00-42.00

Upon the employee's anniversary date, a pay increase of 2% will be effective the following pay period. Additionally, the District Board of Fire Commissioners may in its discretion approve annual adjustments to these employees' compensation.

2. The compensation schedule shall take effect immediately upon the adoption of this Resolution.
3. Eligible administrative and managerial personnel of the District may choose to opt-out of the Ocean City-Wright Fire Control District's health insurance plan if he/she has proof of health insurance coverage through any other qualifying source. The District will offer a stipend amounting to \$60.00 per pay period for personnel selecting this option.

4. Any Chief Officer of the District obtaining their Chief Fire Officer Designation, as awarded by the Commission on Professional Credentialing of the Center for Public Safety Excellence (the “Commission”) shall be paid a one-time \$500.00 achievement incentive. The incentive payment shall be made upon receipt by the Fire Chief of official documentation of the designation from the Commission. Any such achievement incentive payment earned by the Fire Chief shall be approved by the Chairman of the District Board of Fire Commissioners.

ADOPTED IN REGULAR SESSION this _____ day of October 2024.

**OCEAN CITY-WRIGHT
FIRE CONTROL DISTRICT**

ATTEST:

By: _____

Capt. John Johnston, Secretary/Treasurer

By: _____

Edward Tras, Chairman

RESOLUTION NO. 2024-06

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT

A RESOLUTION ADOPTING A COST RECOVERY FEE SCHEDULE FOR THE OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT PURSUANT TO POLICY NO. OCW 5.1; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Ocean City-Wright Fire Control District Board of Fire Commissioners established a cost recovery fee system under Policy No. OCW 5.1 which policy provides for the setting of a fee schedule by the Board of Fire Commissioners, and;

WHEREAS, the Ocean City-Wright Fire Control District Board of Fire Commissioners has determined that the current Cost Recovery Fee Schedule, originally established under Resolution 96-1, should be replaced with the labor and equipment rates set forth in this resolution in order to provide adequate compensation based upon current costs and expenses for the delivery of district services being rendered.

NOW, THEREFORE, be it resolved by the Board of Fire Commissioners of the Ocean City-Wright Fire Control District, that the Fee Schedule under Policy No. OCW 5.1, shall be as follows:

1. The Cost Recovery Fees for labor shall be those set forth on Exhibit “A” attached hereto and made a part hereof.
2. The Cost Recovery Fees for equipment use shall be those as set forth in the Department of Homeland Security, Federal Emergency Management Agency (FEMA) Schedule of Equipment Rates with an effective date of July 26, 2023, as may be revised and re- issued by FEMA from time to time.
3. This Cost Recovery Fee Schedule shall take effect immediately upon the adoption of this Resolution.

ADOPTED IN REGULAR SESSION this ____ day of October, 2024.

OCEAN CITY WRIGHT FIRE CONTROL DISTRICT, a public and governmental body existing under and by virtue of the laws of the State of Florida

ATTEST:

By: _____
Capt. John Johnston, Secretary

By: _____
Edward Tras, Chairman

EXHIBIT A

COST RECOVERY FEES HOURLY LABOR RATES SCHEDULE

Fire Captain	\$22.50 per hour
Fire Engineer	\$20.20 per hour
Firefighter	\$17.25 per hour
Inspection Captain	\$21.20 per hour
Inspection Lieutenant	\$25.00 per hour
Paramedic	add \$3.35 per hour
EMT	add \$0.90 per hour

RESOLUTION 2024-07

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT

A RESOLUTION ADOPTING AMENDED POLICY OCW 4.2 – PAID TIME OFF (PTO) AND OTHER LEAVE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Ch. 99-478, §6(5), Laws of Florida, and §191.006(5), *Florida Statutes*, the Ocean City-Wright Fire Control District (“District”) Board of Fire Commissioners (“Board”) has the authority to adopt resolutions and procedures prescribing the powers, duties, and functions of the officers of the District, the conduct of the business of the District, the maintenance of records, the form of other documents and records of the District, and the Board may also adopt resolutions that are necessary to conduct District business; and

WHEREAS, the Board has determined that it is in the best interest of the District to adopt amended Policy OCW 4.2 – Paid Time Off (PTO) and Other Leave in order to revise certain provisions of the current policy regarding the accrual and pay out of certain leave benefits and to provide for the effective administration of the District.

NOW, THEREFORE, be it resolved by the Ocean City-Wright Fire Control District Board of Fire Commissioners as follows:

1. Ocean City-Wright Fire Control District Policy OCW 4.2- Paid Time Off (PTO)and Other Leave, as amended, is hereby adopted and the new Policy shall be as set forth in Exhibit “A”, attached hereto and incorporated herein by reference.
2. The amended Policy OCW 4.2- Paid Time Off (PTO)and Other Leave shall take effect immediately upon adoption of this Resolution.

ADOPTED IN REGULAR SESSION this 3rd day of October 2024.

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT

ATTEST:

By: _____
John Johnston, Secretary/Treasurer

By: _____
Edward Tras, Chairman

EXHIBIT A

POLICY NUMBER OCW 4.2

PAID TIME OFF (PTO) AND OTHER LEAVE

REFERENCE: Ch. 99-478, Laws of Florida and §191.006(5), Florida Statutes
ADOPTING RESOLUTION: 2017-02; Amended by Resolution 2024-07
POLICY HISTORY: Adopted March 2017; Amended October 2024

1. Paid Time Off (PTO) and other forms of leave shall be earned and accrued by the District's administrative personnel as follows:

a) **PAID TIME OFF (PTO).** Paid Time Off (PTO) will be accumulated each pay period as follows:

DEPUTY FIRE CHIEF:	Weekly Employee- 11 Hours Max 600 Hours Shift Employee – 13 hours Max 600
DIVISION CHIEF:	Weekly Employee- 8 Hours Max 500 Hours Shift Employee – 13 hours Max 500
BATTALION CHIEF:	Weekly Employee- 8 hours Max 500 Hours Shift Employee – 13 hours Max 500
ADMINISTRATION:	Weekly Employee- 8 Hours Max 500 Hours

Upon separation of service by way of resignation, retirement, permanent disability or death, administrative personnel who have completed at least five (5) years of continuous full-time employment with the District will receive payment of fifty (50%) percent of unused accrued PTO and payment of 100% of unused accrued PTO if employee has completed at least ten (10) years of continuous full-time employment with the District. . Payment will be calculated based on the employee's regular rate of pay

b) **SICK LEAVE.** As of October 1, 2014, Sick Leave is no longer accumulated. However, any unused Sick Leave balance may be used until exhausted. Payment for any unused Sick Leave, up to the maximum accrual, will be made only upon resignation, retirement, disability or death. Sick Leave maximum accrual balances are:

DEPUTY FIRE CHIEF:	700 Hours
DIVISION CHIEF:	600 Hours
BATTALION CHIEF:	600 Hours

COMPASSIONATE LEAVE. Administrative personnel shall receive five (5) days of Compassionate Leave for a family member death. This period of Compassionate Leave may be extended at the discretion of the Fire Chief.