

OCEAN CITY-WRIGHT BOARD OF FIRE COMMISSIONERS

August 1, 2019

MEETING AGENDA

5:30 P.M.

TRAINING ROOM---OCEAN CITY-WRIGHT FIRE DEPARTMENT

Open to the Public

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Approval of the July 10, 2019 Regular Meeting Minutes**
- 5. Public Comments**
- 6. Acceptance of the June 30, 2019 Financials**
- 7. Award Presentation**
- 8. Business:**
 - A. Request appointment to negotiate contract for new Fire Chief**
 - B. Request Letter of Reference – Chief Lord**
 - C. Approve MOU with Local 2879**
 - D. Review Preliminary 2019-20 Budget**
 - E. Contract for Services – Estates at Palm Bay**
- 9. Discussion**
 - A. Mary Esther Partnership**
 - B. NWFSC Fire Station Partnership Update**
 - C. Status of Old Station 1**
 - D. Traffic light Update**
- 10. Adjournment**

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT
INCOME STATEMENT
FOR THE NINE MONTHS ENDING JUNE 30, 2019

	DESCRIPTION	CURRENT MONTH	ADOPTED BUDGET	YTD ACTIVITY	REMAINING BUDGET
REVENUES					
1	COUNTY TAXES - OCW	208,524.78	6,293,393.00	6,405,666.07	(112,273.07)
2	INTEREST EARNED	469.94	8,000.00	4,626.20	3,373.80
3	MISCELLANEOUS INCOME	5,764.57	5,000.00	7,154.61	(2,154.61)
4	FEDERAL GRANT REVENUE	74,798.11	381,616.00	203,358.74	178,257.26
5	STATE INCENTIVE	0.00	5,000.00	3,195.81	1,804.19
6	CONTRACTS REVENUE	0.00	38,000.00	14,000.00	24,000.00
7	INSPECTION FEES	100.00	1,500.00	800.00	700.00
8	PLAN REVIEW FEES	5,019.91	8,500.00	21,913.67	(13,413.67)
9	FEMA FEDERAL REVENUE-RPA	0.00	0.00	10,549.90	(10,549.90)
10	IMPACT FEE REVENUE	2,382.24	0.00	44,138.84	(44,138.84)
11	FEMA STATE REVENUE	(4,548.25)	0.00	40,818.12	(40,818.12)
12	STATE RETIREMENT CONTRIBUTION	0.00	275,000.00	0.00	275,000.00
13	OTHER FINANCING SOURCES	0.00	490,000.00	0.00	490,000.00
14					
15	TOTAL REVENUES	292,511.30	7,506,009.00	6,756,221.96	749,787.04
16					
EXPENSES					
18	WAGES	207,642.12	2,874,800.00	2,066,171.72	808,628.28
19	FICA - EMPLOYERS PORTION	15,299.27	220,000.00	152,939.85	67,060.15
20	MEDICAL INSURANCE	35,761.23	621,480.00	310,098.61	311,381.39
21	DENTAL INSURANCE	1,465.70	23,520.00	13,188.28	10,331.72
22	LIFE INSURANCE	1,301.64	24,000.00	12,338.44	11,661.56
23	NRS RETIREMENT	2,831.50	34,000.00	26,883.81	7,116.19
24	STATE CONTRIBUTION EXPENSE	0.00	275,000.00	0.00	275,000.00
25	RETIREMENT - ER PORTION	69,738.68	1,021,530.00	725,182.10	296,347.90
26	NON SECTION 175 RETIREMENT	743.52	10,000.00	7,275.24	2,724.76
27	WORKERS COMP	9,215.50	137,600.00	88,011.50	49,588.50
28	VEHICLE & LIABILITY INSURANCE	9,899.21	95,000.00	80,023.99	14,976.01
29	WATER & SEWER	96.19	6,300.00	5,071.07	1,228.93
30	TELEPHONE	1,549.28	12,360.00	12,199.11	160.89
31	ELECTRIC	3,128.20	30,900.00	20,350.42	10,549.58
32	NATURAL GAS	201.55	3,090.00	2,425.12	664.88
33	REFUSE COLLECTION	236.82	3,606.00	2,882.93	723.07
34	BUNKER GEAR	0.00	30,000.00	28,198.22	1,801.78
35	OTHER MINOR EQUIP & SUPPLIES	1,667.44	57,300.00	30,014.21	27,285.79
36	ALS EXPENSES	0.00	9,900.00	3,908.75	5,991.25
37	GRANT EXPENSE-MATCHING	0.00	15,000.00	0.00	15,000.00
38	UNIFORMS	231.39	15,000.00	14,373.57	626.43
39	ADMINISTRATIVE SUPPLIES	105.37	5,000.00	2,648.76	2,351.24
40	COMPUTER EXPENSES	1,817.86	21,450.00	20,766.27	683.73
41	M & R EQUIPMENT	1,617.52	37,100.00	19,299.92	17,800.08
42	M & R BUILDING	869.61	34,250.00	13,224.99	21,025.01
43	BUILDING SUPPLIES	1,255.14	8,000.00	6,929.29	1,070.71
44	M & R VEHICLE	30,397.55	80,000.00	123,205.71	(43,205.71)
45	FUEL & OIL	3,485.47	45,000.00	33,557.69	11,442.31
46	HAZMAT DUES	0.00	9,000.00	8,750.00	250.00
47	REIMBURSABLE GRANT EXPENSE	0.00	133,500.00	69,321.60	64,178.40
48	TRAINING	6,048.48	87,000.00	34,966.20	52,033.80
49	FIRE PREVENTION	3,058.23	5,000.00	4,430.64	569.36

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT
INCOME STATEMENT
FOR THE NINE MONTHS ENDING JUNE 30, 2019

	DESCRIPTION	CURRENT MONTH	ADOPTED BUDGET	YTD ACTIVITY	REMAINING BUDGET
50	PUBLIC OUTREACH	0.00	7,000.00	0.00	7,000.00
51	ADVERTISING	14.31	2,500.00	763.97	1,736.03
52	PROFESSIONAL SERVICES CONTRACT	312.50	125,500.00	40,958.82	84,541.18
53	PROPERTY APPRAISER	5,959.25	92,000.00	53,633.31	38,366.69
54	TAX COLLECTOR	4,170.58	125,868.00	128,124.97	(2,256.97)
55	MISC MEDICAL	825.93	13,000.00	9,463.59	3,536.41
56	MISCELLANEOUS	0.00	3,000.00	4,867.99	(1,867.99)
57	POSTAGE & SHIPPING	960.95	1,500.00	1,724.98	(224.98)
58	PUBLICATIONS	0.00	5,000.00	393.08	4,606.92
59	DUES & MEETING EXPENSE	866.70	9,700.00	7,295.41	2,404.59
60	ACCREDITATION	0.00	20,800.00	0.00	20,800.00
61	CENTRAL DISPATCH	504.00	6,500.00	4,419.00	2,081.00
62	VEHICLE/APPARATUS EXPENSE	0.00	727,500.00	747,845.78	(20,345.78)
63	GENERAL FUND	266.83	5,000.00	858.40	4,141.60
64	EQUIPMENT	22,835.19	214,455.00	23,939.70	190,515.30
65	LOAN INTEREST EXPENSE	7,231.16	116,063.00	116,062.97	0.03
66	STATION ARCHITECT	5,325.00	30,000.00	9,325.00	20,675.00
67	LOAN PAYABLE- PRINCIPAL	42,768.84	348,937.00	173,937.03	174,999.97
68	IMPROVEMENTS	0.00	41,000.00	0.00	41,000.00
69					
70	TOTAL EXPENSES	501,705.71	7,881,009.00	5,262,252.01	2,618,756.99
71					
72	NET INCOME (LOSS)	(209,194.41)	(375,000.00)	1,493,969.95	(1,868,969.95)

Ocean City-Wright Fire Control District
Board of Fire Commissioners
Regular Meeting Minutes
July 10, 2019

Call to Order

The regular meeting of the Ocean City-Wright Board of Fire Commissioners was called to order by Chairman Aaron Brown at 5:00 P.M. in the training room of the Ocean City-Wright Fire Department.

Pledge of Allegiance

Roll Call

PRESENT: Chairman, Aaron Brown, Vice-Chairman, John Johnston; Secretary-Treasurer, Edward Tras; Commissioner, Donna Lambert; Commissioner, John Bostick; Fire Chief, Billy Lord; Deputy Chief, Mark Bundrick; Office Administrator, Judy Spradlin; Attorney, Jeff McInnis, late arrival.

Approval of Agenda

MOTION: Commissioner Lambert made the motion to approve the agenda.
SECOND: Commissioner Bostick
DISCUSSION: None
VOTE: Unanimously Approved

Approval of the June 6, 2019 Regular Meeting Minutes

MOTION: Commissioner Lambert made the motion to approve the 6/6/2019 Regular meeting minutes.
SECOND: Secretary-Treasurer Tras
DISCUSSION: None
VOTE: Unanimously Approved

Public Comments

None.

Acceptance of the May 31, 2019 Financials

MOTION: Secretary-Treasurer Tras made the motion to approve the May 31, 2019 financials.
SECOND: Commissioner Lambert
DISCUSSION: None
VOTE: Unanimously Approved

Business

Approve Banking Authority-Who may open and sign on Accounts

MOTION: Vice-Chairman Johnston made the motion for the Fire Chief, the Deputy Chief, and the Financial Administrator to open accounts and the board, Fire Chief, and Deputy Chief to sign on operating accounts.
SECOND: Secretary-Treasurer Tras
DISCUSSION: None
VOTE: Unanimously Approved

Set Tentative & Final Budget Hearing Dates (9/5 & 9/19/19)

MOTION: Vice-Chairman Johnston made the motion to approve 9/5 at 5:01 for the tentative budget hearing followed by the regular commissioner meeting, and the final budget hearing for 9/19 at 5:01.
SECOND: Commissioner Bostick
DISCUSSION: None
VOTE: Unanimously Approved

Review Preliminary 2019-20 Budget

Chief Lord said to take home and review the preliminary budget for discussion on 9/5 & 9/19.

Discuss & Approve Preliminary Millage Rate for DR-420

MOTION: Vice-Chairman Johnston made the motion to adopt a millage rate of 2.75 for the DR-420.
SECOND: Secretary-Treasurer Tras
DISCUSSION: None
VOTE: Unanimously Approved

Approval of Sole Source Purchase 2 Cardiac Monitors Life Pak 15 and Approval of Disposal for Life Pak 12's as trade-in

MOTION: Vice-Chairman Johnston made the motion as a sole source purchase to approve the purchase of 2 Cardiac Monitors Life Pak 15 from Stryker and approval for disposal for Life Pak 12's as trade-in.
SECOND: Commissioner Lambert
DISCUSSION: None
VOTE: Unanimously Approved

Fire Chief Position

Fire Chief Lord presented his letter of retirement and his letter of recommendation for next fire chief.

MOTION: Commissioner Bostick made the motion to accept Chief Lord's retirement letter and to promote Deputy Chief Bundrick to Fire Chief.
SECOND: Vice-Chairman Johnston
DISCUSSION: There was a lengthy discussion concerning the new fire chief.
VOTE: 4 yays and 1 nay

Discussion

Mary Ether Partnership

Fire Chief Lord and Chief Bundrick are meeting tomorrow afternoon with MEFD to discuss transition plans.

NWFSC Fire Station Partnership Update

Deputy Chief Bundrick gave an update on the meeting with Dr. Saunders.

Status of Old Station 1

Fire Chief Lord stated no news regarding any offers, but there has been showing activity.

Traffic Light at FH1 intersection

Vice-Chairman Johnston and Chief Bundrick are meeting the Secretary of the DOT in Chipley on July 30th.

ADJOURNMENT

Being no further business, the Ocean City-Wright Fire Control District Board of Fire Commissioners adjourned their regular meeting at 5:30 p.m.

Aaron Brown
Chairman

Edward Tras
Secretary-Treasurer