

OCEAN CITY-WRIGHT BOARD OF FIRE COMMISSIONERS

April 4, 2019

MEETING AGENDA

5:30 P.M.

TRAINING ROOM---OCEAN CITY-WRIGHT FIRE DEPARTMENT

Open to the Public

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Approval of the March 7, 2019 Regular Meeting Minutes**
- 5. Public Comments**
- 6. Acceptance of the February 28, 2019 Financials**
- 7. Business:**
 - A. Sole Source Approval of Generator Purchase for Truck 2.**
 - B. Banking options**
- 8. Discussion**
 - A. Mary Esther Update**
 - B. NWFSC Fire Station Partnership Update**
 - C. Status of Old Station 1**
 - D. Traffic light Update**
- 9. Adjournment**

Ocean City-Wright Fire Control District
Board of Fire Commissioners
Regular Meeting Minutes
March 7, 2019

Call to Order

The regular meeting of the Ocean City-Wright Board of Fire Commissioners was called to order by Vice-Chairman John Johnston at 5:30 P.M. in the training room of the Ocean City-Wright Fire Department.

Pledge of Allegiance

Roll Call

PRESENT: Vice-Chairman, John Johnston; Secretary-Treasurer, Edward Tras; Commissioner, Donna Lambert; Commissioner, John Bostick; Fire Chief, Billy Lord; Deputy Chief, Mark Bundrick; Office Administrator, Judy Spradlin; Attorney, Jeff McInnis, ABSENT: Chairman, Aaron Brown

Approval of Agenda

MOTION: Commissioner Lambert made the motion to approve the agenda.
SECOND: Secretary-Treasurer Tras
DISCUSSION: None
VOTE: Unanimously Approved

Approval of the February 7, 2019 Regular Meeting Minutes

MOTION: Commissioner Lambert made the motion to approve the 2/7/2019 Regular meeting minutes.
SECOND: Commissioner Bostick
DISCUSSION: None
VOTE: Unanimously Approved

Public Comments

None.

Acceptance of the January 31, 2019 Financials

MOTION: Secretary-Treasurer Tras made the motion to approve the financials.
SECOND: Commissioner Lambert
DISCUSSION: None
VOTE: Unanimously Approved

Business

Permission to bid Driveway Repairs @ Station 2

Chief Lord says it will be more than \$15,000 to remove the old driveway and replace.

MOTION: Secretary-Treasurer Tras made the motion to give Chief Lord permission to bid driveway repairs at Station 2.
SECOND: Commissioner Bostick
DISCUSSION: None
VOTE: Unanimously Approved

Approval of Vehicle Disposal for the following:

2003 Ford Expedition, 2006 Chevy Tahoe, 2001 Ford F150 Truck. Chief Lord has the Carfax numbers and would like to have a high bid sale on these vehicles. Per Chief, minimum bids would be: \$2,200 for the 2003 Ford Expedition, \$3,000 for the 2006 Chevy Tahoe, and \$2,500 for the 2001 Ford F150 Truck.

- MOTION: Commissioner Lambert made the motion to approve the vehicle disposal of: 2003 Ford Expedition, 2006 Chevy Tahoe, and 2001 Ford F150 Truck.
- SECOND: Commissioner Bostick
- DISCUSSION: Commissioner Bostick asked if we were replacing them. Chief replied they are being replaced with the purchase of 2 Chevy Malibu cars and we feel we can do with less vehicles.
- VOTE: Unanimously Approved

Approval to Purchase Breathing Air Compressor under GSA Contract

Chief Lord stated the price of \$22,484.19 to replace the breathing air compressor (Bauer unit) under GSA Contract. We priced it out and that price is \$10,000 less than other purchasing options we had.

- MOTION: Commissioner Bostick made the motion to approve the Breathing Air Compressor
- SECOND: Secretary-Treasurer Tras
- DISCUSSION: None
- VOTE: Unanimously Approved

Permission to progress with Contract negotiations for Fire service partnership with City of Mary Esther

Chief Lord was contacted by the City of Mary Esther to discuss partnership for fire services. If we go forward, we need to negotiate a contract and Chief would like permission to move forward to enter negotiations.

- MOTION: Secretary-Treasurer Tras made the motion to give Chief Lord permission to progress with Contract negotiations for fire service partnership with the City of Mary Esther.
- SECOND: Commissioner Lambert
- DISCUSSION: Negotiation contracts will be with the Mayor and City Manager of Mary Esther who will then have to go back to their council. Commissioner Bostick asked about Mary Esther going to Fort Walton Beach. Chief replied Mary Esther did go to FWB, developed a contract, but were not happy with it and were unable to comply with it, so Mary Esther stopped negotiations. Commissioner Bostick also inquired about more manning. Chief replied twelve more personnel would be needed, four per shift.
- VOTE: Unanimously Approved

Banking Relationships/Investment Options

Chief Lord spoke about our current banking situation and discussed other options: Hancock Whitney and Florida Fixed Income Trust. The commissioners had questions and wanted more information, so the discussion will continue concerning these options.

Discussion

Status of Old Station 1

Chief Lord stated that a property at 304 Racetrack Road NE is under contract for \$800,000.00. It is 8,000 square feet and the lot size is one acre. There have been no offers on the old FH1. Suggested lowering the price between \$725, 000 – \$700,000.

Traffic Light at FH1 intersection

We had a proposal with DOT, and it was not approved, the Stop bar was in the wrong location and they did not understand the capturing of the other intersection down the road (Skipper and Racetrack). Our architect completed more drawings for us and Vice-Chairman Johnston is re-writing the proposal for DOT. We have all the supplies and equipment from Transportation Control Systems.

ADJOURNMENT

Being no further business, the Ocean City-Wright Fire Control District Board of Fire Commissioners adjourned their regular meeting at 5:57 p.m.

John Johnston
Vice-Chairman

Edward Tras
Secretary-Treasurer

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT
INCOME STATEMENT
FOR THE FIVE MONTHS ENDING FEBRUARY 28, 2019

	DESCRIPTION	CURRENT MONTH	ADOPTED BUDGET	YTD ACTIVITY	REMAINING BUDGET
	REVENUES				
1	COUNTY TAXES - OCW	720,329.02	6,293,393.00	5,783,863.96	509,529.04
2	INTEREST EARNED	573.71	8,000.00	1,620.76	6,379.24
3	MISCELLANEOUS INCOME	237.86	0.00	1,231.41	(1,231.41)
4	FEDERAL GRANT REVENUE	0.00	386,616.00	69,321.00	317,295.00
5	STATE INCENTIVE	0.00	5,000.00	0.00	5,000.00
6	CONTRACTS REVENUE	0.00	38,000.00	14,000.00	24,000.00
7	INSPECTION FEES	100.00	1,500.00	525.00	975.00
8	PLAN REVIEW FEES	782.84	8,500.00	10,385.90	(1,885.90)
9	IMPACT FEE REVENUE	2,781.12	0.00	29,405.08	(29,405.08)
10	STATE RETIREMENT CONTRIBUTION	0.00	275,000.00	0.00	275,000.00
11	OTHER FINANCING SOURCES	0.00	490,000.00	0.00	490,000.00
12					
13	TOTAL REVENUES	724,804.55	7,506,009.00	5,910,353.11	1,595,655.89
14					
15	EXPENSES				
16	WAGES	210,573.95	2,874,800.00	1,134,560.12	1,740,239.88
17	FICA - EMPLOYERS PORTION	15,561.84	220,000.00	83,996.86	136,003.14
18	MEDICAL INSURANCE - ER PORTION	26,130.92	535,480.00	165,411.41	370,068.59
19	HRA EXPENSES	1,924.64	86,000.00	2,316.57	83,683.43
20	DENTAL INSURANCE - ER PORTION	1,314.36	23,520.00	6,933.83	16,586.17
21	NRS RETIREMENT	2,728.02	34,000.00	14,181.94	19,818.06
22	STATE CONTRIBUTION EXPENSE	0.00	275,000.00	0.00	275,000.00
23	RETIREMENT - ER PORTION	71,031.39	1,021,530.00	411,778.39	609,751.61
24	NON SECTION 175 RETIREMENT	677.28	10,000.00	3,725.04	6,274.96
25	LIFE INSURANCE - ER	1,262.66	24,000.00	7,202.76	16,797.24
26	WORKERS COMP	14,127.50	137,600.00	51,149.50	86,450.50
27	VEHICLE & LIABILITY INSURANCE	7,641.64	95,000.00	39,351.76	55,648.24
28	WATER & SEWER	695.98	6,300.00	3,249.19	3,050.81
29	TELEPHONE	1,280.85	12,360.00	6,544.62	5,815.38
30	ELECTRIC	1,232.65	30,900.00	10,739.45	20,160.55
31	NATURAL GAS	512.30	3,090.00	1,525.68	1,564.32
32	REFUSE COLLECTION	309.94	3,606.00	1,557.14	2,048.86
33	BUNKER GEAR	742.44	30,000.00	11,673.98	18,326.02
34	OTHER MINOR EQUIP & SUPPLIES	784.07	57,300.00	8,779.14	48,520.86
35	ALS EXPENSES	367.31	9,900.00	367.31	9,532.69
36	GRANT EXPENSE	0.00	15,000.00	0.00	15,000.00
37	UNIFORMS	1,943.08	15,000.00	6,209.29	8,790.71
38	ADMINISTRATIVE SUPPLIES	651.43	5,000.00	2,686.84	2,313.16
39	COMPUTER EXPENSES	2,559.48	21,450.00	11,554.36	9,895.64
40	M & R EQUIPMENT	2,459.64	37,100.00	9,238.99	27,861.01
41	M & R BUILDING	29.46	34,250.00	5,133.49	29,116.51
42	BUILDING SUPPLIES	1,182.70	8,000.00	3,779.61	4,220.39
43	M & R VEHICLE	36,574.19	80,000.00	71,850.07	8,149.93
44	FUEL & OIL	6,903.37	45,000.00	18,793.02	26,206.98
45	HAZMAT DUES	0.00	9,000.00	8,750.00	250.00
46	REIMBURSABLE GRANT EXPENSE	0.00	133,500.00	69,321.60	64,178.40
47	TRAINING	7,054.14	87,000.00	14,766.51	72,233.49
48	FIRE PREVENTION	0.00	5,000.00	1,372.41	3,627.59
49	PUBLIC OUTREACH	0.00	7,000.00	0.00	7,000.00

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT
INCOME STATEMENT
FOR THE FIVE MONTHS ENDING FEBRUARY 28, 2019

	DESCRIPTION	CURRENT MONTH	ADOPTED BUDGET	YTD ACTIVITY	REMAINING BUDGET
50	ADVERTISING	0.00	2,500.00	266.30	2,233.70
51	PROFESSIONAL SERVICES CONTRACT	2,972.00	125,500.00	32,590.45	92,909.55
52	PROPERTY APPRAISER	5,959.25	92,000.00	29,796.28	62,203.72
53	TAX COLLECTOR	14,406.57	125,868.00	115,744.39	10,123.61
54	MISC MEDICAL	2,674.00	13,000.00	6,825.26	6,174.74
55	MISCELLANEOUS	978.98	3,000.00	4,589.12	(1,589.12)
56	POSTAGE & SHIPPING	20.05	1,500.00	354.38	1,145.62
57	PUBLICATIONS	0.00	5,000.00	209.00	4,791.00
58	DUES & MEETING EXPENSE	199.99	9,700.00	7,620.57	2,079.43
59	ACCREDITATION	0.00	20,800.00	0.00	20,800.00
60	CENTRAL DISPATCH	477.00	6,500.00	2,430.00	4,070.00
61	VEHICLE/APPARATUS EXPENSE	0.00	727,500.00	712,932.70	14,567.30
62	GENERAL FUND	0.00	5,000.00	191.57	4,808.43
63	EQUIPMENT	0.00	214,455.00	0.00	214,455.00
64	LOAN INTEREST EXPENSE	0.00	116,063.00	0.00	116,063.00
65	STATION ARCHITECT	0.00	30,000.00	0.00	30,000.00
66	LOAN PAYABLE- PRINCIPAL	0.00	348,937.00	0.00	348,937.00
67	IMPROVEMENTS	0.00	41,000.00	0.00	41,000.00
68					
69	TOTAL EXPENSES	445,945.07	7,881,009.00	3,102,050.90	4,778,958.10
70					
71					
72	NET INCOME (LOSS)	278,859.48	(375,000.00)	2,808,302.21	(3,183,302.21)



March 21, 2019

Ocean City Wright Fire Rescue
233 Racetrack Rd NE
Fort Walton Beach FL 32547

To Whom It May Concern,

This letter is to inform you that South Florida Emergency Vehicles is the Smart Power Systems Dealer for Sales and Service and Installation of Smart Power Systems Generators on Sutphen Fire Apparatus for the State of Florida.

South Florida Emergency Vehicles service personnel have been trained to meet the requirements of Smart Power Systems and Sutphen Fire Apparatus for service and installation of Smart Power Generators on Sutphen Built Apparatus.

Best Regards

Jay Farrell

Jay Farrell
Director of Sales
Smart Power Systems
352-299-3088



**SOUTH FLORIDA
EMERGENCY VEHICLES**

4655 Cummins Ct.
Fort Myers, FL 33905

Phone: 239-267-5300

Fax: 239-590-9246

Estimate

Date	Q2181
3/13/2019	

Name / Address
Ocean City Wright Fire District Station #1 233 RACETRACK ROAD NE Fort Walton Beach FL. 32547

Ship To
Ocean City Wright Fire District Station #1 233 RACETRACK ROAD NE Fort Walton Beach, FL 32547 USA

HS #		Terms	Rep	Valid to Date		
HS-4665		Net 30	GC			
Qty	U/M	Item	Description	List Price	Sales Price	Total
1	EA	SMP-1700110EH	HS-4665 SL-75 HR-110 GENERATOR, PUMP 60CC, RIGHT HAND ROTATION, 15 TOOTH SPLINE SHAFT WITH EXTENDED HARNES		12,303.43	12,303.43
1		SHIPPING	EST GROUND TRUCK FREIGHT SHIPPING		235.00	235.00
35	HR	LABOR - SERVICE	DEGREASE EXISTING GENERATOR / PTO AREAS REMOVE EXISTING HYDRAULIC GENERATOR, PTO, HOSES & WIRING INSTALL NEW HR-110 GENERATOR INSTALL NEW HYDRAULIC PUMP AT TRANSMISSION INSTALL NEW HYDRAULIC HOSES & MAKE CONNECTIONS MAKE ELECTRICAL CONNECTIONS INSTALL NEW GENERATOR PANEL FILL WITH NEW HYDRAULIC FLUID FUNCTION TEST		108.00	3,780.00
1		MISC ITEMS - NI	HOSES, FITTINGS, CABLES & SHOP SUPPLIES		3,000.00	3,000.00
1		VENDOR DISCOUNT	10088134 - PTO 144% DIN5462 Wet Spline For Extended Shaft 10045337 - CS20-A1007-H3IX - CS24-A1007-H3VX		-1,795.36	-1,795.36
1		VENDOR DISCOUNT	Extension Shaft 497a5408ac		-1,179.57	-1,179.57
1		VENDOR DISCOUNT	SHIPPING		-61.49	-61.49
				Total	\$16,282.01	



WILLIAMS FIRE APPARATUS

778 Idaho Road
 Ashland, AL 36251
 (800) 239-7900
 www.williamsfireinc.com

Estimate

ADDRESS
Ocean City Wright Fire District

ESTIMATE #	DATE
1798	03/21/2019

HS NUMBER

4665

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/21/2019	Ocean City Wright Fire District			
03/21/2019	HS#465			
03/21/2019	Generator Install Quote			
03/21/2019	Labor DEGREASE EXISTING GENERATOR / PTO	35	109.00	3,815.00
	AREAS REMOVE EXISTING HYDRAULIC GENERATOR, PTO, HOSES & WIRING INSTALL NEW HR-110 GENERATOR INSTALL NEW HYDRAULIC PUMP AT TRANSMISSION INSTALL NEW HYDRAULIC HOSES & MAKE CONNECTIONS MAKE ELECTRICAL CONNECTIONS INSTALL NEW GENERATOR PANEL FILL WITH NEW HYDRAULIC FLUID FUNCTION TEST			
03/21/2019	Parts PN#SMP-1700110EH HR-110 GENERATOR, PUMP 60CC, RIGHT HAND ROTATION, 15 TOOTH SPLINE SHAFT WITH EXTENDED HARNESS	1	12,918.60	12,918.60
03/21/2019	Parts Shop Supplies MISC supplies HOSES, FITTINGS, CABLES & SHOP SUPPLIES	1	3,000.00	3,000.00
03/21/2019	Shipping Estimated Shipping costs Freight	1	245.00	245.00
03/21/2019	Travel Travel to and From work site.	8	80.00	640.00

TOTAL

\$20,618.60

Accepted By

Accepted Date