

OCEAN CITY-WRIGHT BOARD OF FIRE COMMISSIONERS

March 7, 2019

MEETING AGENDA

5:30 P.M.

TRAINING ROOM---OCEAN CITY-WRIGHT FIRE DEPARTMENT

Open to the Public

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Approval of the February 7, 2019 Regular Meeting Minutes**
- 5. Public Comments**
- 6. Acceptance of the January 31, 2018 Financials**
- 7. Business:**
 - A. Permission to bid Driveway repairs @ station 2**
 - B. Approval of vehicle disposal for the following:**
 - i. 2003 Ford Expedition**
 - ii. 2006 Chevy Tahoe**
 - iii. 2001 Ford F150 Truck**
 - C. Approval to purchase Breathing Air Compressor under GSA Contract**
 - D. Permission to progress with Contract negotiations for Fire service partnership with City of Mary Esther**
- 8. Discussion**
 - A. Status of Old Station 1**
- 9. Adjournment**

Ocean City-Wright Fire Control District
Board of Fire Commissioners
Regular Meeting Minutes
February 7, 2019

Call to Order

The regular meeting of the Ocean City-Wright Board of Fire Commissioners was called to order by Chairman Aaron Brown at 5:30 P.M. in the training room of the Ocean City-Wright Fire Department.

Pledge of Allegiance

Roll Call

PRESENT: Chairman, Aaron Brown; Vice-Chairman, John Johnston; Secretary Treasurer, Edward Tras; Commissioner, Donna Lambert; Commissioner, John Bostick; Fire Chief, Billy Lord; Finance Administrator, Jennifer Benedict; Attorney, Attorney, Jeff McInnis

Approval of Agenda

MOTION: Secretary-Treasurer Tras made the motion to approve the agenda with corrected typo of Date & time.
SECOND: Vice-Chairman Johnston
DISCUSSION: None.
VOTE: Unanimously Approved

Approval of the January 9, 2019 Regular Meeting Minutes

MOTION: Vice-Chairman Johnston made the motion to approve the 1/9/2019 Regular meeting minutes.
SECOND: Commissioner Lambert
DISCUSSION: None
VOTE: Unanimously Approved

Public Comments

None.

Acceptance of the December 31, 2018 Financials

MOTION: Commissioner Lambert made the motion to approve the financials.
SECOND: Vice-Chairman Johnston
DISCUSSION: None.
VOTE: Unanimously Approved

State of the District

Chief Lord presented the board with the annual State of the District report.

Business

Approval of Lease agreement with NWFSC

Attorney McInnis presented the board with the agreement with NWFSC regarding the land use at the Fort Walton Beach Campus. He asked that the board allow he and Chief Lord to make any nominal changes, if needed, once the college reviewed the agreement.

MOTION: Commissioner Lambert made the motion to approve the Agreement and allow Mr. McInnis & Chief Lord to make nominal changes, if needed.
SECOND: Secretary-Treasurer Tras
DISCUSSION: None
VOTE: Unanimously Approved

Approval of Vehicle Purchases

Chief Lord presented the quote from Garber Chevrolet for 2 new Chevy Malibu cars on state contract pricing. The 2 cars will replace 2 others in our Inspections department.

MOTION: Vice-Chairman Johnston
SECOND: Secretary-Treasurer Tras
DISCUSSION: None
VOTE: Unanimously Approved

Status of Old Station 1

Chief Lord provided a list of people who have looked at the property.

ADJOURNMENT

Being no further business, the Ocean City-Wright Fire Control District Board of Fire Commissioners adjourned their regular meeting at 6:00 p.m.

John Johnston
Chairman

Donna Lambert
Secretary-Treasurer

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT
INCOME STATEMENT
FOR THE FOUR MONTHS ENDING JANUARY 31, 2019

	DESCRIPTION	CURRENT MONTH	ADOPTED BUDGET	YTD ACTIVITY	REMAINING BUDGET
	REVENUES				
1	COUNTY TAXES - OCW	2,690,879.57	6,293,393.00	5,063,534.94	1,229,858.06
2	INTEREST EARNED	367.74	8,000.00	1,047.05	6,952.95
3	MISCELLANEOUS INCOME	642.57	0.00	993.55	(993.55)
4	FEDERAL GRANT REVENUE	69,321.00	386,616.00	69,321.00	317,295.00
5	STATE INCENTIVE	0.00	5,000.00	0.00	5,000.00
6	CONTRACTS REVENUE	14,000.00	38,000.00	14,000.00	24,000.00
7	INSPECTION FEES	0.00	1,500.00	425.00	1,075.00
8	PLAN REVIEW FEES	2,380.70	8,500.00	9,603.06	(1,103.06)
9	IMPACT FEE REVENUE	6,556.12	0.00	26,623.96	(26,623.96)
10	STATE RETIREMENT CONTRIBUTION	0.00	275,000.00	0.00	275,000.00
11	OTHER FINANCING SOURCES	0.00	490,000.00	0.00	490,000.00
12					
13	TOTAL REVENUES	2,784,147.70	7,506,009.00	5,185,548.56	2,320,460.44
14					
15	EXPENSES				
16	WAGES	267,233.59	2,874,800.00	923,986.17	1,950,813.83
17	FICA - EMPLOYERS PORTION	19,952.13	220,000.00	68,435.02	151,564.98
18	MEDICAL INSURANCE - ER PORTION	30,999.28	535,480.00	139,280.49	396,199.51
19	HRA EXPENSES	391.93	86,000.00	391.93	85,608.07
20	DENTAL INSURANCE - ER PORTION	1,363.88	23,520.00	5,619.47	17,900.53
21	NRS RETIREMENT	2,763.02	34,000.00	11,453.92	22,546.08
22	STATE CONTRIBUTION EXPENSE	0.00	275,000.00	0.00	275,000.00
23	RETIREMENT - ER PORTION	92,762.22	1,021,530.00	340,747.00	680,783.00
24	NON SECTION 175 RETIREMENT	677.28	10,000.00	3,047.76	6,952.24
25	LIFE INSURANCE - ER	1,258.33	24,000.00	5,940.10	18,059.90
26	WORKERS COMP	9,215.50	137,600.00	37,022.00	100,578.00
27	VEHICLE & LIABILITY INSURANCE	7,641.64	95,000.00	31,710.12	63,289.88
28	WATER & SEWER	806.87	6,300.00	2,553.21	3,746.79
29	TELEPHONE	1,309.81	12,360.00	5,263.77	7,096.23
30	ELECTRIC	2,323.92	30,900.00	9,506.80	21,393.20
31	NATURAL GAS	463.59	3,090.00	1,013.38	2,076.62
32	REFUSE COLLECTION	309.88	3,606.00	1,247.20	2,358.80
33	BUNKER GEAR	3,836.82	30,000.00	10,931.54	19,068.46
34	OTHER MINOR EQUIP & SUPPLIES	1,872.03	57,300.00	7,995.07	49,304.93
35	ALS EXPENSES	0.00	9,900.00	0.00	9,900.00
36	GRANT EXPENSE	0.00	15,000.00	0.00	15,000.00
37	UNIFORMS	1,823.58	15,000.00	4,266.21	10,733.79
38	ADMINISTRATIVE SUPPLIES	883.45	5,000.00	2,035.41	2,964.59
39	COMPUTER EXPENSES	1,259.25	21,450.00	8,994.88	12,455.12
40	M & R EQUIPMENT	877.19	37,100.00	6,779.35	30,320.65
41	M & R BUILDING	1,436.58	34,250.00	5,104.03	29,145.97
42	BUILDING SUPPLIES	632.78	8,000.00	2,596.91	5,403.09
43	M & R VEHICLE	9,855.13	80,000.00	35,275.88	44,724.12
44	FUEL & OIL	2,645.35	45,000.00	11,889.65	33,110.35
45	HAZMAT DUES	0.00	9,000.00	8,750.00	250.00
46	REIMBURSABLE GRANT EXPENSE	0.00	133,500.00	69,321.60	64,178.40
47	TRAINING	2,486.41	87,000.00	7,712.37	79,287.63
48	FIRE PREVENTION	1,372.41	5,000.00	1,372.41	3,627.59

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT
INCOME STATEMENT
FOR THE FOUR MONTHS ENDING JANUARY 31, 2019

	DESCRIPTION	CURRENT MONTH	ADOPTED BUDGET	YTD ACTIVITY	REMAINING BUDGET
49	PUBLIC OUTREACH	0.00	7,000.00	0.00	7,000.00
50	ADVERTISING	0.00	2,500.00	266.30	2,233.70
51	PROFESSIONAL SERVICES CONTRACT	2,398.55	125,500.00	29,618.45	95,881.55
52	PROPERTY APPRAISER	5,959.26	92,000.00	23,837.03	68,162.97
53	TAX COLLECTOR	53,727.75	125,868.00	101,337.82	24,530.18
54	MISC MEDICAL	2,596.89	13,000.00	4,151.26	8,848.74
55	MISCELLANEOUS	1,458.20	3,000.00	3,610.14	(610.14)
56	POSTAGE & SHIPPING	269.93	1,500.00	334.33	1,165.67
57	PUBLICATIONS	209.00	5,000.00	209.00	4,791.00
58	DUES & MEETING EXPENSE	939.00	9,700.00	7,420.58	2,279.42
59	ACCREDITATION	0.00	20,800.00	0.00	20,800.00
60	CENTRAL DISPATCH	477.00	6,500.00	1,953.00	4,547.00
61	VEHICLE/APPARATUS EXPENSE	221,203.00	727,500.00	712,932.70	14,567.30
62	GENERAL FUND	0.00	5,000.00	191.57	4,808.43
63	EQUIPMENT	0.00	214,455.00	0.00	214,455.00
64	LOAN INTEREST EXPENSE	0.00	116,063.00	0.00	116,063.00
65	STATION ARCHITECT	0.00	30,000.00	0.00	30,000.00
66	LOAN PAYABLE- PRINCIPAL	0.00	348,937.00	0.00	348,937.00
67	IMPROVEMENTS	0.00	41,000.00	0.00	41,000.00
68	TOTAL EXPENSES	757,692.43	7,881,009.00	2,656,105.83	5,224,903.17
69					
70	NET INCOME (LOSS)	2,026,455.27	(375,000.00)	2,529,442.73	(2,904,442.73)