

RFQ 18-Q01
PUBLIC NOTICE
FOR
THE OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT'S
PROCUREMENT OF ARCHITECTURAL SERVICES UNDER
CONTINUING ARCHITECTURAL SERVICES CONTRACT

The OCEAN CITY–WRIGHT FIRE CONTROL DISTRICT (the “District”), announces that professional architectural services are required under a continuing contract for projects, in which the estimated construction cost of each individual project under the contract does not exceed \$2,000,000.00, and also for study activity when the fee for such professional services for each individual study under the contract does not exceed \$200,000.00 and for providing routine architectural consultation for the District as may be provided for by contract.

Work to be performed under the continuing contract will include the design, study, planning, documentation and oversight of the construction, renovation and repair of fire district facilities, and other responsibilities as assigned by the District’s Board of Fire Commissioners, the construction cost of which shall not exceed \$2,000,000.00 per project and the professional service fees for study activity which shall not exceed \$200,000.00 per individual study.

This notice is published in accordance with the Consultants Competitive Negotiation Act Chapter 287.055, *Florida Statutes*.

INSTRUCTIONS

Interested persons, firms or corporations who want to be considered for providing the architectural services required, should apply with the Ocean City-Wright Fire Control District, requesting to be certified as qualified to provide professional services by submitting the following documentation:

1. Business entities or individuals interested in providing their services to the District shall submit seven (7) sets of their responses to this RFQ 18-Q01 to be entitled STATEMENT OF QUALIFICATIONS FOR ARCHITECTURAL SERVICES, to the Ocean City-Wright Fire Control District, Station No. 1, 233 Racetrack Road NE, Fort Walton Beach, Florida 32547, on or before 2:00 p.m. *CST* on October 15, 2018 in order for consideration to be given to your response. All submissions must be sealed in an envelope marked "REPLY TO ARCHITECTURAL SERVICES RFQ 18-Q01."
2. Instructions for completion and submission of the Statement of Qualifications may be obtained free of charge at the Ocean-City Wright Fire Control District, Station No. 1, 233 Racetrack Road NE, Fort Walton Beach, Florida 32547; Telephone (850) 862-1185.

3. A copy of the interested person's or firm's current Florida professional registration license renewal. Individuals and/or firms must be properly registered at the time of application to practice their profession in the State of Florida.
4. **CORPORATIONS ONLY.** Submit copy of current Certificate of Good Standing as a corporation showing validation date by the Florida Secretary of State.
5. The District reserves the right to reject any one or all Statements of Qualification, to waive any informality in any such submissions, and to select and negotiate a contract with a consultant in the best interest of the District. Additionally, the District reserves the right, in its sole discretion, to cancel this Request for Qualifications Solicitation and/or its review of the submissions when it determines that such action is in the best interest of the District. Statements of Qualifications and services offered therein must be valid for a period of sixty (60) days from the submittal deadline.
6. The costs of preparing and submitting Statements of Qualifications are solely those of the responding firms/individuals and the District assumes no responsibility for any such costs incurred by any respondent. Respondents must be authorized to do business in the State of Florida and in Okaloosa County and, if applicable, must possess required professional service registrations and licenses in accordance with applicable State and local laws, regulations and rules.

RESPONSES THAT DO NOT COMPLY WITH THE INSTRUCTIONS SET FORTH ABOVE AND/OR DO NOT INCLUDE THE QUALIFICATION DATA REQUIRED, MAY BE CONSIDERED NONRESPONSIVE AND DISQUALIFIED. ADDITIONALLY, NO EXCEPTIONS SHALL BE MADE FOR ANY RESPONSE NOT RECEIVED AT THE OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT STATION No. 1 BY THE ADVERTISED TIME DEADLINE FOR RECEIPT OF RESPONSES.

RESPONSES WILL NOT BE ACCEPTED BY THE DISTRICT VIA FACSIMILE OR E-MAIL TRANSMISSION.

THE OCEAN CITY-WRIGHT FIRE CONTROL
DISTRICT

By: William Lord, Fire Chief