

OCEAN CITY-WRIGHT BOARD OF FIRE COMMISSIONERS

August 2, 2018

MEETING AGENDA

5:30 P.M.

TRAINING ROOM---OCEAN CITY-WRIGHT FIRE DEPARTMENT

Open to the Public

- 1. Pledge of Allegiance**
- 2. Approve Agenda**
- 3. Approval of the July 5, 2018 Regular Meeting Minutes**
- 4. Public Comments**
- 5. Acceptance of the June 30, 2018 Financials**
- 6. Business:**
 - A. Update on 2 Racetrack Rd NE**
 - B. Annexation issue**
- 7. Discussion**
- 8. Adjournment**

Ocean City-Wright Fire Control District
Board of Fire Commissioners
Regular Meeting Minutes
July 5, 2018

The regular meeting of the Ocean City-Wright Board of Fire Commissioners was called to order by Chairman John Johnston at 5:30 P.M. in the training room of the Ocean City-Wright Fire Department.

Pledge of Allegiance

Roll Call

PRESENT: Chairman, John Johnston; Vice-Chairman, Aaron Brown; Secretary Treasurer, Donna Lambert; Commissioner, Edward Tras; Fire Chief, Billy Lord; Deputy Chief, Mark Bundrick; Office Administrator, Judy Spradlin; Attorney Jeff McInnis; Absent: Commissioner, Robert Jankowski; Deputy Chief, Scott Funchess

Approval of Agenda

MOTION: Vice Chairman Brown made the motion to approve the agenda.
SECOND: Commissioner Tras
DISCUSSION: None
VOTE: Unanimously Approved

Approval of the June 7, 2018 Regular Meeting Minutes

MOTION: Secretary Treasurer Lambert made the motion to approve the minutes.
SECOND: Commissioner Tras
DISCUSSION: None
VOTE: Unanimously Approved

Public Comments

None

Acceptance of the May 31, 2018 Financials

MOTION: Vice Chairman Brown made the motion to approve the financials.
SECOND: Secretary Treasurer Lambert
DISCUSSION: None
VOTE: Unanimously Approved

Business

Discussion and Action Regarding 2 Racetrack Rd NE

Mark Bethea from Realty House passed out handouts showing similar size buildings and price per square foot that they sold for recently. The price for 2 Racetrack Rd NE is high considering the building is 60% heated/cooled and 40% shell and it is more costly to demolish and replace structural components than it is to build new. The land is valued at \$360,000. There have been no offers. Chief Lord suggested going back to Walt from Humphrey and Associates, Inc. to update the appraisal from 2016. Once we have the updated appraisal, Chief will have the authority to adjust the asking price.

MOTION: Vice Chairman Brown made the motion to have the appraisal updated with Humphrey and Associates, Inc. and Chief Lord will have the authority to adjust the asking price based on that updated appraisal.
SECOND: Secretary Treasurer Lambert
DISCUSSION: None

Vote: Unanimously Approved

Approval of Ratified Union Contract

Chief Lord re-negotiated the Union Contract. Not many changes were made, the Articles that were changed were in the packet to review.

MOTION: Secretary Treasurer Lambert made the motion to approve the Ratified Union Contract.

SECOND: Commissioner Tras

DISCUSSION: None

VOTE: Unanimously Approved

Approval of Elevator Contract

Chief Lord presented the Maintenance agreement for the elevator contract with National Elevator Services, Inc., \$117 a month for routine maintenance/inspections. Jeff McInnis made some changes.

MOTION: Vice Chairman Brown made the motion to approve the elevator contract.

SECOND: Secretary Treasurer Lambert

DISCUSSION: None

VOTE: Unanimously Approved

Tentative & Final Budget Hearing Dates

Chief Lord reviewed the 2018-2019 Budget Timetable on the last page in the packet: Tentative Budget Hearing, 9/6/18 at 5:01pm; Regular Commissioner Meeting 9/6/18 following the Tentative Budget Hearing; Final Budget Hearing 9/20/18 at 5:01pm.

MOTION: Vice Chairman Brown made the motion to approve the proposed budget timetable.

SECOND: Secretary Treasurer Lambert

DISCUSSION: None

VOTE: Unanimously Approved

Review Preliminary 2018-19 Budget

Chief Lord went through the 2018-19 Budget Worksheet Documentation. The November ballot was brought up with the additional homeowner's exemption. The millage rate needs to be at 2.95 for the 2019-20 budget. Chief mentioned some of the expenses were grant reimbursable. New for this budget are the funds to be used for accreditation. M&R vehicles is doubled, attorney costs are up, E2 is 22 years old.

Discuss and Approval of Preliminary Millage Rate for DR420

The current millage rate is 2.58. 2.75 was proposed, so an increase of .17. Once it is approved, it cannot go any higher, but can go lower.

MOTION: Vice Chairman Brown made the motion to approve the preliminary millage rate of 2.75.

SECOND: Commissioner Tras

DISCUSSION: None.

VOTE: Unanimously Approved

Discussion

ADJOURNMENT

Being no further business, the Ocean City-Wright Fire Control District Board of Fire Commissioners adjourned their regular meeting at 6:15 p.m.

John Johnston
Chairman

Donna Lambert
Secretary-Treasurer

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT
INCOME STATEMENT
FOR THE NINE MONTHS ENDING JUNE 30, 2018

	DESCRIPTION	CURRENT MONTH	ADOPTED BUDGET	YTD ACTIVITY	REMAINING BUDGET
	REVENUES				
1	COUNTY TAXES - OCW	180,269.57	5,578,898.00	5,665,568.99	(86,670.99)
2	INTEREST EARNED	455.79	8,000.00	7,425.21	574.79
3	MISCELLANEOUS INCOME	0.00	0.00	6,381.51	(6,381.51)
4	FEDERAL GRANT REVENUE	0.00	47,538.00	7,612.50	39,925.50
5	STATE INCENTIVE	0.00	5,320.00	2,880.00	2,440.00
6	CONTRACTS REVENUE	14,000.00	32,600.00	28,000.00	4,600.00
7	INSPECTION FEES	100.00	3,000.00	1,200.00	1,800.00
8	PLAN REVIEW FEES	1,340.72	7,000.00	9,351.08	(2,351.08)
9	IMPACT FEE REVENUE	4,568.50	0.00	23,663.65	(23,663.65)
10	STATE RETIREMENT CONTRIBUTION	0.00	275,000.00	0.00	275,000.00
11	NON GOVERNMENT GRANTS	0.00	0.00	1,500.00	(1,500.00)
12	OTHER FINANCING SOURCES	0.00	0.00	17,933.09	(17,933.09)
13					
14	TOTAL REVENUES	200,734.58	5,957,356.00	5,771,516.03	185,839.97
15					
16	EXPENSES				
17	WAGES	282,693.27	2,521,861.00	1,856,707.72	665,153.28
18	FICA - EMPLOYERS PORTION	21,003.06	182,449.00	133,124.77	49,324.23
19	MEDICAL INSURANCE - ER PORTION	39,629.51	480,000.00	329,402.40	150,597.60
20	DENTAL INSURANCE - ER PORTION	1,780.55	20,000.00	13,426.39	6,573.61
21	NRS RETIREMENT	677.72	27,000.00	20,913.59	6,086.41
22	STATE CONTRIBUTION EXPENSE	0.00	275,000.00	0.00	275,000.00
23	RETIREMENT - ER PORTION	57,961.42	953,800.00	648,170.69	305,629.31
24	NON SECTION 175 RETIREMENT	333.40	9,000.00	6,772.80	2,227.20
25	LIFE INSURANCE - ER	1,610.20	21,000.00	14,582.51	6,417.49
26	WORKERS COMP	10,592.75	128,000.00	95,334.75	32,665.25
27	VEHICLE & LIABILITY INSURANCE	7,641.64	90,000.00	69,877.45	20,122.55
28	WATER & SEWER	634.35	6,000.00	5,172.96	827.04
29	TELEPHONE	1,254.93	12,000.00	10,254.77	1,745.23
30	ELECTRIC	2,851.55	30,000.00	20,659.27	9,340.73
31	NATURAL GAS	163.22	3,000.00	2,621.31	378.69
32	REFUSE COLLECTION	312.01	3,500.00	2,543.48	956.52
33	BUNKER GEAR	472.95	20,000.00	29,346.81	(9,346.81)
34	OTHER MINOR EQUIP & SUPPLIES	1,792.60	22,000.00	10,900.24	11,099.76
35	ALS EXPENSES	0.00	7,500.00	516.51	6,983.49
36	GRANT EXPENSE	0.00	30,000.00	0.00	30,000.00
37	UNIFORMS	755.90	12,500.00	10,313.19	2,186.81
38	ADMINISTRATIVE SUPPLIES	1,183.45	5,000.00	3,482.66	1,517.34
39	COMPUTER EXPENSES	809.93	22,950.00	12,732.58	10,217.42
40	M & R EQUIPMENT	1,309.12	37,100.00	16,464.18	20,635.82
41	M & R BUILDING	20,816.38	34,500.00	31,148.75	3,351.25

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT
INCOME STATEMENT
FOR THE NINE MONTHS ENDING JUNE 30, 2018

	DESCRIPTION	CURRENT MONTH	ADOPTED BUDGET	YTD ACTIVITY	REMAINING BUDGET
42	BUILDING SUPPLIES	510.03	8,000.00	5,930.94	2,069.06
43	M & R VEHICLE	19,968.66	45,000.00	97,865.12	(52,865.12)
44	FUEL & OIL	8,468.96	45,000.00	31,063.45	13,936.55
45	HAZMAT DUES	0.00	9,000.00	8,750.00	250.00
46	REIMBURSABLE GRANT EXPENSE	0.00	29,518.00	9,112.50	20,405.50
47	TRAINING	251.98	44,000.00	24,935.12	19,064.88
48	FIRE PREVENTION	499.00	18,000.00	9,024.06	8,975.94
49	ADVERTISING	0.00	2,500.00	729.81	1,770.19
50	LEGAL & ACCOUNTING	23,636.15	70,000.00	135,660.57	(65,660.57)
51	PROPERTY APPRAISER	6,385.51	94,000.00	57,469.59	36,530.41
52	TAX COLLECTOR	3,605.39	111,578.00	113,423.53	(1,845.53)
53	MISC MEDICAL	1,014.00	12,500.00	5,995.87	6,504.13
54	MISCELLANEOUS	378.25	3,000.00	1,094.64	1,905.36
55	POSTAGE & SHIPPING	286.05	1,500.00	1,235.05	264.95
56	MEMBERSHIPS & PUBLICATIONS	375.00	1,500.00	1,032.00	468.00
57	MEETINGS EXPENSE	564.08	9,000.00	8,527.83	472.17
58	CENTRAL DISPATCH	450.00	6,500.00	4,041.00	2,459.00
59	VEHICLE/APPARATUS EXPENSE	0.00	64,000.00	32,178.93	31,821.07
60	GENERAL FUND	0.00	5,000.00	3,411.12	1,588.88
61	EQUIPMENT	0.00	122,600.00	75,554.66	47,045.34
62	LOAN INTEREST EXPENSE	0.00	122,335.00	122,334.76	0.24
63	LAND CAPITAL OUTLAY	66,921.14	0.00	71,958.64	(71,958.64)
64	LOAN PAYABLE- PRINCIPAL	0.00	167,665.00	167,665.24	(0.24)
65	IMPROVEMENTS	0.00	11,000.00	0.00	11,000.00
66					
67	TOTAL EXPENSES	589,594.11	5,957,356.00	4,333,464.21	1,623,891.79
68					
69					
70	NET INCOME (LOSS)	(388,859.53)	0.00	1,438,051.82	(1,438,051.82)