

**OCEAN CITY-WRIGHT BOARD OF FIRE
COMMISSIONERS**

MAY 4, 2017

MEETING AGENDA

5:30 P.M.

TRAINING ROOM---OCEAN CITY-WRIGHT FIRE DEPARTMENT

Open to the Public

- 1. Pledge of Allegiance**
- 2. Approve Agenda**
- 3. Approval of the April 6, 2017 Regular Meeting Minutes**
- 4. Public Comments**
- 5. Acceptance of the March 31, 2017 Financials**

- 6. BUSINESS:**
 - A. Approval of Change Order for flooring**

- 7. ADJOURNMENT**

Ocean City-Wright Fire Control District
Board of Fire Commissioners
Regular Meeting Minutes
April 6, 2017

The regular meeting of the Ocean City-Wright Board of Fire Commissioners was called to order by Chairman John Johnston at 5:30 P.M. in the training room of the Ocean City-Wright Fire Department.

Pledge of Allegiance

Roll Call

PRESENT: Chairman, John Johnston, Vice Chairman, Aaron Brown, Secretary-Treasurer, Donna Lambert, Commissioner, Robert Jankowski, Commissioner, Edward Tras, Attorney, Jeff McInnis, Fire Chief, Billy Lord, Deputy Chief, Scott Funchess and Office Administrator, Jennifer Benedict

Approval of Agenda

MOTION: Vice Chairman Aaron Brown made the motion to approve Agenda.
SECOND: Commissioner Tras
VOTE: Unanimously Approved

Approval of the March 2, 2017 Regular Meeting Minutes

MOTION: Commissioner Jankowski made the motion to approve the March minutes.
SECOND: Secretary-Treasurer Lambert
VOTE: Unanimously Approved

Public Comments

None

Acceptance of the February 28, 2017 Financials

MOTION: Vice Chairman Aaron Brown
SECOND: Commissioner Tras
DISCUSSION: Commissioner Jankowski questioned Legal & Accounting Expenses. Amount increase due to arbitration, policy manual, and audit fees. Mr. Jankowski inquired about New Station One Building and Station One Architect. Who pays for the engineers? He was told the engineers work for the architect. Let Jason know he's not happy with all the site work issues, including engineers error on the retention pond. Mr. Jankowski also mentioned the savings on this project thanks to Chief Lord.
VOTE: Unanimously Approved

BUSINESS

Approval of Change Order #8

MOTION: Vice Chairman Brown
SECOND: Commissioner Tras
DISCUSSION: None
VOTE: Unanimously Approved

Update on Station One

Chairman Johnston discussed the update on Station 1.

Chairman Jankowski would like a list of the current commissioners displayed for the public. Also, inquired about cameras by the front door/lobby and will the badges ever have a strip to be used for card readers for access. Chief Lord stated we are looking to install in the future, monies permitting. Commissioner Tras suggested fundraising.

Antonio Brum asked about Captain Thomas and the status of his grievance and the use of his title. Mr. Brum also inquired about the construction and if there was a fee for being late. Mr. McInnis answered that this was a flat fee guarantee contract.

ADJOURNMENT

Being no further business, the Ocean City-Wright Fire Control District Board of Fire Commissioners adjourned their regular meeting at 5:54 p.m.

John Johnston
Chairman

Donna Lambert
Secretary-Treasurer

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT
INCOME STATEMENT
FOR THE SIX MONTHS ENDING MARCH 31, 2017

DESCRIPTION	CURRENT MONTH	ADOPTED BUDGE	YTD ACTIVITY	REMAINING BUD
REVENUES				
COUNTY TAXES - OCW	82,292.43	5,324,464.00	4,982,805.38	341,658.62
INTEREST EARNED	0.00	8,000.00	1,756.63	6,243.37
MISCELLANEOUS INCOME	0.00	0.00	620.62	(620.62)
STATE INCENTIVE	1,590.00	0.00	4,770.00	(4,770.00)
CONTRACTS REVENUE	0.00	32,500.00	14,000.00	18,500.00
PLANS REVIEW FEES	6,141.73	0.00	17,382.52	(17,382.52)
IMPACT FEE	13,458.98	0.00	112,277.55	(112,277.55)
CARRY FWD FUNDS	0.00	261,561.00	0.00	261,561.00
OTHER FINANCING SOURCES	0.00	1,393,000.00	0.00	1,393,000.00
TOTAL REVENUES	103,483.14	7,019,525.00	5,133,612.70	1,885,912.30
EXPENSES				
OCW WAGES	167,852.76	2,346,835.00	1,161,662.29	1,185,172.71
SCHEDULED OT	5,679.54	125,000.00	31,964.25	93,035.75
UNSCHEDULED OT	12,302.07	20,000.00	81,136.34	(61,136.34)
RELIEF FIREFIGHTER WAGES	1,050.00	20,000.00	25,417.00	(5,417.00)
FICA - EMPLOYERS PORTION	12,963.54	192,538.00	91,485.11	101,052.89
MEDICAL INSURANCE - ER PO	35,387.15	424,667.00	231,131.52	193,535.48
DENTAL INSURANCE - ER POR	(1,477.37)	25,000.00	8,777.30	16,222.70
NRS RETIREMENT	1,017.54	0.00	5,874.22	(5,874.22)
RETIREMENT - ER PORTION	62,860.81	869,938.00	442,656.36	427,281.64
NON SECTION 175 RETIREME	(925.04)	61,763.00	6,663.01	55,099.99
LIFE INSURANCE - ER	(54.10)	20,000.00	9,441.57	10,558.43
WORKERS COMP	21,538.50	85,154.00	54,669.00	30,485.00
VEHICLE & LIABILITY INSUR	0.00	80,000.00	73,034.65	6,965.35
WATER & SEWER	335.12	6,000.00	2,889.01	3,110.99
TELEPHONE	1,069.64	16,000.00	9,367.13	6,632.87
ELECTRIC	1,787.79	30,000.00	12,118.30	17,881.70
NATURAL GAS	185.81	5,000.00	792.66	4,207.34
REFUSE COLLECTION	245.96	4,000.00	1,139.86	2,860.14
BUNKER GEAR	585.00	10,000.00	10,808.11	(808.11)
OTHER MINOR EQUIP & SUPP	4,098.72	21,049.00	11,909.86	9,139.14
ALS EXPENSES	0.00	7,500.00	61.69	7,438.31
UNIFORMS	723.75	10,000.00	6,114.45	3,885.55
ADMINISTRATIVE SUPPLIES	68.02	5,000.00	2,584.13	2,415.87
COMPUTER EXPENSES	1,910.16	14,200.00	16,501.79	(2,301.79)
M & R EQUIPMENT	2,749.99	32,100.00	18,131.26	13,968.74
M & R BUILDING	3,366.33	24,500.00	5,692.49	18,807.51
BUILDING SUPPLIES	0.00	8,000.00	1,896.20	6,103.80
M & R VEHICLE	3,060.04	45,000.00	20,935.62	24,064.38
FUEL & OIL	2,082.97	45,000.00	12,518.51	32,481.49
HAZMAT DUES	0.00	8,000.00	8,750.00	(750.00)
TRAINING	1,800.00	47,000.00	21,410.62	25,589.38
FIRE PREVENTION	304.13	18,000.00	1,909.13	16,090.87
ADVERTISING	300.51	5,000.00	2,533.17	2,466.83
LEGAL & ACCOUNTING	17,280.34	35,000.00	66,967.18	(31,967.18)
PROPERTY APPRAISER	0.00	84,875.00	36,816.44	48,058.56
TAX COLLECTOR	1,645.85	109,000.00	99,642.89	9,357.11
MISC MEDICAL	504.00	8,500.00	6,916.77	1,583.23
MISCELLANEOUS	0.00	2,500.00	190.66	2,309.34
POSTAGE & SHIPPING	73.77	2,800.00	554.26	2,245.74
PUBLICATIONS	40.00	1,500.00	259.00	1,241.00
MEETINGS EXPENSE	398.58	4,000.00	398.58	3,601.42
CENTRAL DISPATCH	0.00	5,000.00	2,502.00	2,498.00
VEHICLE/APPARATUS EXPEN	0.00	50,000.00	0.00	50,000.00
GENERAL FUND	154.77	35,906.00	8,305.38	27,600.62

FOR MANAGEMENT PURPOSES ONLY

OCEAN CITY-WRIGHT FIRE CONTROL DISTRICT
INCOME STATEMENT
FOR THE SIX MONTHS ENDING MARCH 31, 2017

DESCRIPTION	CURRENT MONTH	ADOPTED BUDGE	YTD ACTIVITY	REMAINING BUD
COMMISSIONERS SALARIES	0.00	18,000.00	0.00	18,000.00
EQUIPMENT	2,520.00	39,200.00	29,045.83	10,154.17
NEW STATION ONE BUILDIN	(45,943.89)	1,976,000.00	(10,835.85)	1,986,835.85
STATION ONE ARCHITECT	0.00	15,000.00	9,562.50	5,437.50
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TOTAL EXPENSES	319,542.76	7,019,525.00	2,642,302.25	4,377,222.75
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NET INCOME (LOSS)	<u>(216,059.62)</u>	<u>0.00</u>	<u>2,491,310.45</u>	<u>(2,491,310.45)</u>